



*Delaware Health
And Social Services*

DIVISION OF MANAGEMENT SERVICES

PROCUREMENT

DATE: May 23, 2017

HSS 17 017

**DEVELOPING AND PROMOTING CULTURAL COMPETENCY TRAINING FOR DENTISTS AND DENTAL
HYGIENISTS IN DELAWARE TO IMPROVE ACCESS TO DENTAL CARE FOR PEOPLE WITH DISABILITIES**

(Short Title – Develop Dental Training to Improve Access to Care for People with Disabilities)

FOR
DIVISION OF PUBLIC HEALTH

Date Due: June 21, 2017
11:00AM

ADDENDUM # 1

Please Note:

THE ATTACHED SHEETS HEREBY BECOME A PART OF THE ABOVE
MENTIONED BID.

Responses to questions received by the deadline of May 15, 2017 and
asked at the pre-bid meeting May 23, 2017.

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RFP HSS 17 017

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AND DENTAL HYGIENISTS IN DELAWARE TO IMPROVE ACCESS TO DENTAL CARE FOR
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Questions due by 2/13/17

1. **Question:** Regarding Section III, A, 5, (page 7) it reads, "Provide response to Employing Delawareans Report (Attachment 9)". However, that attachment, located on pg. 42, is a certification application for the Office of Supplier Diversity. Is this the correct form?
Answer: The statement on page 7, section III, A, 5, should have been removed during revision of the request for proposals template. Please disregard the statement.
2. **Question:** Regarding Section IV, B, 23 (page 15) it reads, "Business References- Provide at least (3) business references consisting of current or previous customers of similar scope and value using Attachment 5. Include business name, mailing address, contact name and phone number, number of years doing business with, and type of work performed. Personal references cannot be considered". Can business references be State of Delaware employees?
Answer: No, It would be a conflict of interest for State Employees to be listed as business references for vendors. Vendors can, however, provide a list of all the state contracts that they have been awarded.
3. **Question:** Regarding Section IV, B, 23 (page 15), the terms "current or previous customers" is confusing language. Would state partners be considered customers?
Answer: Yes.
4. **Question:** If we are unable to use State of Delaware employees as references, can we show the collaborations we have had with the State of Delaware?
Answer: Yes, that is acceptable to include in the proposal.
5. **Question:** Regarding the criteria weights listed for the proposal evaluation on page 17, Section IV, C, 2, it is outlined that, "The degree to which the bidder demonstrates the potential ability to recruit, hire, schedule and train qualified applicant", is worth fifteen points. Can you clarify what "hire" means in this statement?
Answer: Hire refers to the bidder's ability to identify the appropriate person/group to deliver the required educational courses. The qualifications, education, and experience of the instructors and/or the institutions suggested for the trainings would suffice for the proposal.
6. **Question:** Does a bidder have to hire prior to submitting the bid?
Answer: No.